

VACANCY ANNOUNCEMENT

POSITION TITLE: Technical Writer Grade 1 / 2 Business Software (Announcement 06-010)

DUTIES:

The Business Software Technical Writer (Tech Writer) becomes familiar with Data Research Ohio designed, or customer designed, training and education materials for the assigned program or examples from similar programs. The Tech Writer works under the direction of our Education Director, who assigns tasks and schedules work assignments. The Tech Writer develops various training program course materials in various technologies, including but not limited to, Microsoft Word and Word templates, Microsoft PowerPoint, and screen capture utilities such as Viewlet Builder and Lectora.

MUST HAVE THE FOLLOWING QUALIFICATIONS:

- Bachelor's degree in English or Communication, plus a minimum of five years experience related to the duties described above, or
- Associates degree in English or Communication, plus a minimum of ten years experience related to the duties described above, and
- US citizenship or proof of eligibility to work in the United States

QUALIFICATION DISCRIMINATORS:

Experience as a technical writer of SAP training materials

Experience as a technical writer of other ERP business software application training materials

Experience in training content design and development

ASSIGNED WORK LOCATION:

This position requires working in Blue Ash (Cincinnati) Ohio, with standard work hours of 8:30 am to 5:30 pm, including one hour for lunch. Some time may be spent at customer sites in the Cincinnati, Ohio, area.

EMPLOYMENT OPTIONS:

This announcement seeks applicants for multiple openings in contract-to-hire or direct-hire limited-duration employment categories. The assignment is anticipated to extend for 3-6 months, beginning August 15, 2006. This position does not qualify for company paid benefits, including vacation, medical insurance, and 401-K plans.

HOW TO APPLY:

Send or fax your resume, along with a cover letter stating your preferred employment option, salary or contract rate desired, and salary history to the address below. Please indicate the announcement number on all correspondence.

US Mail DATA RESEARCH OHIO, LLC
 Attention: Larry Rogers
 4555 Lake Forest Drive, Suite 650
 Cincinnati OH 45242

E-mail rogers.lj@dataresearchcorp.com

Fax (513) 563-3011

We are an equal employment opportunity firm